



POSITION GENERAL INFORMATION (MANDATORY)	
VACANCY OFFSHORE CODE	Off.2023.INT.VIRJ_045
COUNTRY/ COMPANY	Japan Iberdrola
OFFSHORE BUSINESS JOB TITLE	Senior Procurement Manager – APAC
ORGANISATION (Department & Sub-department)	Business APAC
OFFICE LOCATION	Tokyo, Japan
BUSINESS LINE MANAGER (Recruiting Manager)	Head of Procurement – Offshore APAC
IBERDROLA OFFSHORE RENEWABLES (INTRODUCTION, Department, Project)	
<p>The Senior Procurement Manager – APAC is part of the Procurement Offshore Asia/Pacific team and reports directly to the Head of Procurement – APAC.</p> <p>In particular, this position focusses leading multimillion tender processes for the APAC Region to help the Region and Projects secure the Supply Chain with the best possible market conditions</p> <p>This position also reports to each Country Managers for corporate activities and for project activities since the Country Manager acts as a Project Lead for all projects in each country. Also, as this position is employed by Japan, this position needs to follow the Japan local work rules.</p>	
MAIN FUNCTIONS AND ACTIVITIES	
<ul style="list-style-type: none"> • Responsible for the commercial and contractual aspects for individual contracts ensuring strategies are aligned to the Business Plan and its timescales. • Responsible for managing a portfolio of contracts up to 100m€ in value per annum. • Responsibility for an annual portfolio of up to 50 contracts with individual values ranging from 350k€ to upwards of 25m€ • Participating with business and/or procurement colleagues in international projects and sourcing initiatives requiring cultural awareness and strong interpersonal skills. • Delivering cost savings on behalf of the business unit typically in the order of 5% per annum. 	

SKILLS AND REQUIREMENTS

EDUCATION, EXPERIENCE, LANGUAGES, SKILLS AND KNOWLEDGE

- Knowledge of best practice procurement principles, practices and processes including both tactical and strategic procurement principles.
- Strong commercial contract and negotiation experience and experience of leading full or part of the contract negotiations in conclusion of contracts.
- Strong self-performance management and delivery focus with the ability to balance conflicting requirements of quality cost and time; make decisions in tight timescales; flexibility to react to changing needs; track record of delivery within agreed timescales.
- An effective team worker; with some experience of working in a multi-functional project team desirable.
- Good all-round understanding of financial, commercial and business principles and risk mitigation practices plus sufficient knowledge of contract law to recognize any exposure and seek appropriate advice from the legal team when required.
- Strong written, numeracy and oral communication skills.
- Strong influencing and interpersonal skills and the ability to communicate effectively and persuade, challenge and build credibility with peer groups both internally and externally.
- Strong computer system skills.
- Where appropriate to area of responsibility some experience of partnering, international sourcing (specifically offshoring) and low cost economy sourcing desirable.
- Knowledge of Iberdrola procurement policies, principles and processes desirable.